

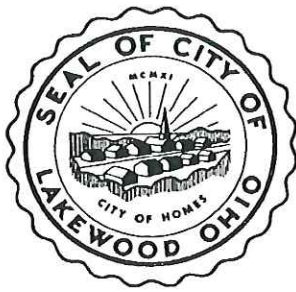
AGENDA
BOARD OF CONTROL

Mayor's Conference Room
Monday, Sept. 18, 2017 2:30 PM

Action	Description	Reference No.
1. Amend – Sand & Aggregate Supplies		BC-17-185
2. Award – Purchase of Computers for Law Enforcement Vehicles		BC-17-186
3. Amend – Roof Improvements Project		BC-17-187
4. Amend – Professional Svs Contract – Legal Services		BC-17-188
5. Renew – Municipal Liability Insurance Coverage		BC-17-189
6. Award – Printing of Third Amended City Charter		BC-17-190

Next Meeting is Monday, October 9, 2017 at 2:30 PM

Mayor
Finance Director
Law Director
Public Works Director



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-17-185

September 18, 2017

Board of Control
City of Lakewood, Ohio 44107

Subject: Amend Contract – Sand & Aggregate Supplies

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works, I am submitting for your consideration this request to amend a contract with Shelly Materials, Inc. in an amount of \$4,000 for the Purchase of additional Sand & Aggregate Supplies for the City. This is the final of (2) additional one-year renewal options available to the City, contract effective January 1, 2017 through December 31, 2017. Contract with Shelly Materials, Inc. now totals \$30,000.

Shelly Materials, Inc. submitted the best responsive and responsible bid for Sand & Aggregate Supplies as outlined in Bid No. 15-003.

Contracting Authority:	Ordinance <u>43-16</u> \$30,000
Contracting Balance:	\$4,000 / \$0.00
Funding:	Enterprise Funds
Account Distribution:	501-3062-431-46-12 \$13,500
	510-3070-431-46-12 \$12,500
	<u>101-3010-451-46-12 \$0</u>
Account Balance:	<u>\$0 / (\$4,000)</u>
Contract Approved by Law:	Yes _____ / No _____ / PO _____
Object Code:	Repair Parts & Supplies – Sand & Aggregate
Commodity Code:	750-035
Bid Reference:	Bid No. <u>15-003</u>


Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____





12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-17-008

January 13, 2017

Board of Control
City of Lakewood, Ohio 44107

Subject: Renew Contract – Sand & Aggregate Supplies

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works, I am submitting for your consideration this request to renew a contract with Shelly Materials, Inc. in an amount not to exceed \$26,000 for the Purchase of Sand & Aggregate Supplies for the City. This is the final of (2) additional one-year renewal options available to the City, contract effective January 1, 2017 through December 31, 2017.

Shelly Materials, Inc. submitted the best responsive and responsible bid for Sand & Aggregate Supplies as outlined in Bid No. 15-003.

Contracting Authority:	Ordinance 43-16 \$30,000
Contracting Balance:	\$30,000 / \$4,000
Funding:	Enterprise Funds
Account Distribution:	501-3062-431-46-12 \$13,500
	510-3070-431-46-12 \$12,500
Account Balance:	\$26,000 / \$0
Contract Approved by Law:	Yes _____ / No _____ / PO _____
Object Code:	Repair Parts & Supplies – Sand & Aggregate
Commodity Code:	750-035
Bid Reference:	Bid No. 15-003

Previous

Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works		_____	1/13/17
Kevin M. Butler, Director of Law		_____	1/13/17
Jennifer Pae, Director of Finance		_____	1/13/17
Michael P. Summers, Mayor		_____	1-13-17



CITY OF LAKEWOOD, OH**Bid No. 15-003****Final of (2) one-year renewal options**
Contract effective Fiscal Year 2017

<u>Item Description</u>	<u>Cost per Ton</u>	<u>Recycled Concrete if Available, Cost/Ton</u>
1. Concrete Sand	\$ <u>15.30</u>	\$ <u>—</u>
2. Backfill Sand	\$ <u>13.45</u>	\$ <u>—</u>
3. Limestone:		
a) #1	\$ <u>21.80</u>	\$ <u>—</u>
b) #2	\$ <u>No Bid</u>	\$ <u>—</u>
c) #8	\$ <u>23.05</u>	\$ <u>—</u>
d) #57	\$ <u>22.30</u>	\$ <u>—</u>
e) #304	\$ <u>17.05</u>	\$ <u>—</u>

All items are typically delivered to the City stock piles located at 1699 Metro Park Drive.

Occasional deliveries may go to other locations within the City of Lakewood.

Shelly Materials, Inc.

Company Name

11/4/16

Date

DAVID P. GADOSIK

Print Name



Signature

501-3082-431.48-12

☒ Account miscellaneous
☒ Budget miscellaneous
☒ Encumbrances
☒ Pre-encumbrances
☒ Transactions
☒ Detail by date
☒ Detail by code
☒ Detail by year & p
☒ Pending by date
☒ Pending by code
☒ Pending by year
☒ Procurement car

Print

Cancel

Exit

Account information

Repair Parts & Supplies / Sand & Aggregate

Fiscal year: 2017

Dr

Budget: 13,500.00

Committed: 12,500.00

Balance: 1,000.00

Account Balance by Period

Q 03 March	1,520.87	3,660.27
Q 04 April	.00	3,660.27
Q 05 May	.00	3,660.27
Q 06 June	1,250.68	4,910.95
Q 07 July	1,735.79	6,646.74
Q 08 August	.00	6,646.74
Q 09 September	521.86	7,168.60

Encumbrances

PO #	Vendor	Balance
087373	SHELLY MATERIALS, INC	5,331.40

Project Data

Project Entry Optional

Payment Information

Vendor	(* indicates pending)	Total
Q SHELLY MATERIALS, INC.		7,168.60

Pre Encumbrances

Type	Req/PO	Project	Balance
------	--------	---------	---------

510-3070-431.48-12

☒ Account miscellaneous
☒ Budget miscellaneous
☒ Encumbrances
☒ Pre-encumbrances
☒ Transactions
☒ Detail by date
☒ Detail by code
☒ Detail by year & p
☒ Pending by date
☒ Pending by code
☒ Pending by year
☒ Procurement car

Print

Cancel

Exit

Account information

Repair Parts & Supplies / Sand & Aggregate

Fiscal year: 2017

Dr

Budget: 12,500.00

Committed: 12,500.00

Balance: .00

Account Balance by Period

Q 04 April	1,572.18	4,734.03
Q 05 May	.00	4,734.03
Q 06 June	1,250.68	5,984.71
Q 07 July	1,333.14	7,317.85
Q 08 August	.00	7,317.85
Q 09 September	.00	7,317.85
Q 10 October	.00	7,317.85

Encumbrances

PO #	Vendor	Balance
087373	SHELLY MATERIALS, INC	5,182.15

Project Data

Project Entry Optional

Payment Information

Vendor	(* indicates pending)	Total
Q SHELLY MATERIALS, INC.		7,317.85

Pre Encumbrances

Type	Req/PO	Project	Balance
------	--------	---------	---------

101-3010-451.48-12

☒ Account miscellaneous
☒ Budget miscellaneous
☒ Encumbrances
☒ Pre-encumbrances
☒ Transactions
☒ Detail by date
☒ Detail by code
☒ Detail by year & p
☒ Pending by date
☒ Pending by code
☒ Pending by year
☒ Procurement car

Print

Cancel

Exit

Previous acc...

Next account

2016

2018

Account activi...

Pending trans...

Images

Budget alloca...

Account information

Repair Parts & Supplies / Sand & Aggregate

Fiscal year: 2017

Dr

Budget: .00

Committed: .00

Balance: .00

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	.00	.00
Q 02 February	.00	.00
Q 03 March	.00	.00
Q 04 April	.00	.00
Q 05 May	.00	.00

Encumbrances

PO #	Vendor	Balance
------	--------	---------

Project Data

Project Entry Optional

Payment information

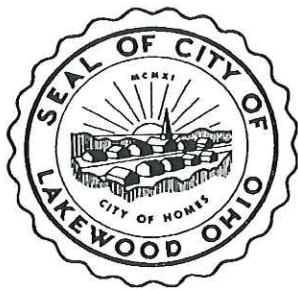
Vendor	(* indicates pending)	Total
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Pre Encumbrances

Type	Req/PO	Project	Balance
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Segment/Balance Details

Fund	101	General Fund	Original Budget	.00
Department	30	Public Works	Revised Budget	.00
Division	10	Parks	Current expenditures	.00
Activity basic	45	Culture and Recreation	YTD expenditures	.00
Sub activity	1	Culture and Recreation	Unposted expenditures	.00
Element	46	Repair Parts & Supplies	Encumbrances	.00
Object	12	Sand & Aggregate	Unposted encumbrances	.00



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-17-186

September 18, 2017

Board of Control
City of Lakewood, Ohio 44107

Subject: Award of Contract – Toughbook Computers for Law Enforcement Vehicles – Division of Police

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Safety, Division of Police, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract with CDW Government, Inc. in the amount of \$29,938 for the purchase of (5) Toughbook Computers for use in the 2018 Ford Utility Interceptors for use by the Division of Police. Toughbook Computers to be purchased through the 2017 Capital Lease Program.

Radar Units will be purchased through the rules established by the State of Ohio Cooperative Purchasing Program; STS033, OAKS Contract No. 534530.

Contracting Authority:	Ordinance 52-16 \$2,500,000
Contracting Balance:	\$281,805 / \$251,867
Funding:	<u>Capital Lease Program</u>
Account Distribution:	401-2010-470-86-20 Project #173021 \$326,000
Account Balance:	\$96,311 / \$66,373
Contract Approved by Law:	Yes _____ / No _____ / PO _____
Object Code:	Police Vehicles
Commodity Code:	840-069
Bid Reference:	<u>State of Ohio Cooperative Purchasing Program</u>

Kim Smith
Purchasing Manager

	Approved	Disapproved	Date
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



INTEROFFICE MEMORANDUM

To: Kim Smith
From: James Holman
SUBJECT: 2017 Capital vehicles Project # 173019
Ordinance: 52-16 Vehicles, Machinery, and Equipment
DEPT: Police Department
DATE: 09/13/2017
CC: Joseph Beno, Chief Malley, Michael Coletta

Police Department has spending authority to purchase 5 Police Vehicles & Equipment @ \$326,000.00. Project number 173019. This letter is for the computer equipment only which is quoted at \$29,937.51 from CDW-G who is the state bid holder. The camera equipment will be presented at a later date. This equipment will be the for the new police patrol cars.

Below is the pricing breakdown.

Detailed descriptions see attached specifications and Quotes

Final Quote from vendor awarded to CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515. Quote# JFVN544.

Computer equipment as quoted \$29,937.51

The vehicles were quoted at \$216,420.00, accessories at \$15,866.30, computer equipment at \$29,937.51 to total \$262,223.81 to date for this project.

QUOTE CONFIRMATION




DEAR JAMES HOLMAN,

Thank you for considering CDW•G for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
JFVN544	9/6/2017	TOUGHBOOK	4541729	\$29,937.51

ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
<u>Panasonic Toughbook 2 Year Extended Warranty</u> Mfg. Part#: CF-SVCLTEXT2Y UNSPSC: 81111812 Electronic distribution - NO MEDIA Contract: MARKET	5	507320	\$299.70	\$1,498.50
<u>Panasonic - DDR3L - 4 GB - SO-DIMM 204-pin</u> Mfg. Part#: CF-WMBA1304G UNSPSC: 43201402 Contract: MARKET	5	3262037	\$91.81	\$459.05
<u>Panasonic - DDR3L - 8 GB - SO-DIMM 204-pin</u> Mfg. Part#: CF-WMBA1408G UNSPSC: 43201402 Contract: MARKET	5	4221500	\$204.68	\$1,023.40
<u>Hardware Option(s) Install into Desktop/Notebook (CDW Configuration Svcs.)</u> Mfg. Part#: HWINSTALDNTNB UNSPSC: 81111511 Contract: MARKET	5	1706189	\$0.00	\$0.00
<u>Havis PKG-PSM-253 - mounting kit</u> Mfg. Part#: PKG-PSM-253 UNSPSC: 31162313 Contract: MARKET	5	2470712	\$396.20	\$1,981.00
<u>Havis CF-H-PWRBNDL31H2-P - port replicator</u> Mfg. Part#: CF-H-PWRBNDL31H2-P UNSPSC: 43211603 Contract: MARKET	5	3293332	\$862.51	\$4,312.55
<u>Panasonic Toughbook 31 Premium Public Sector Service Package - 13.1" - Core</u> Mfg. Part#: CF-3117-01KM UNSPSC: 43211503 Contract: MARKET	5	4372143	\$3,852.34	\$19,261.70
<u>Panasonic - DDR3L - 8 GB - SO-DIMM 204-pin</u> Mfg. Part#: CF-WMBA1308G1S UNSPSC: 43201402 Contract: MARKET	5	3682158	\$204.68	\$1,023.40

PURCHASER BILLING INFO		SUBTOTAL	\$29,559.60
Billing Address: MIKE COLETTA CITY OF LAKEWOOD 12650 DETROIT AVE LAKEWOOD, OH 44107-2832 Phone: (216) 529-6666 Payment Terms: Request Terms		SHIPPING	\$377.91
		GRAND TOTAL	\$29,937.51
DELIVER TO		Please remit payments to:	
Shipping Address: CITY OF LAKEWOOD 12650 DETROIT AVE LAKEWOOD, OH 44107-2832 Shipping Method: UPS Ground (2- 3 Day)		CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515	

CDW ACCOUNT TEAM - SEAN AND DON - CONTACT INFORMATION			
	CDW Account Team - Sean and Don	(877) 325-3701	seananddon@cdw.com

This quote is subject to CDW's Terms and Conditions of Sales and Service Projects at <http://www.cdw.com/content/terms-conditions/product-sales.aspx>
 For more information, contact a CDW account manager.

© 2017 CDW•G LLC, 200 N. Milwaukee Avenue, Vernon Hills, IL 60061 | 800.808.4239

CDW Government LLC

STATE TERM SCHEDULE

STATE OF OHIO
DEPARTMENT OF ADMINISTRATIVE SERVICES
OFFICE OF INFORMATION TECHNOLOGY
ENTERPRISE IT CONTRACTING
30 E. BROAD ST., 39TH FLOOR, COLUMBUS, OH 43215

Index No: STS033
OAKS Contract ID: 534530
Category: Hardware/Software
Rev Date: 08/01/2017

This state term contract may be used by any state agencies, as well as properly registered political subdivisions, as defined in Section 125.04(B) of the Revised Code. Additionally, state universities, vocational schools, community colleges, and other institutions of higher education may use this contract. But such use is subject to those entities meeting all requirements under their procurement authority. This is not a requirements contract, and no state agency or political subdivision is obligated to make purchases under it.

CONTRACT NUMBER 534530 (11/30/2018)

CONTRACTOR, PRICES, TERM SCHEDULE, ETC.

P.O.'s To:

0000085864
CDW Government LLC

Invoices From:

Same

, OH

Contractor's Contact:

Mr. Nick Gelser Telephone: 614-318-9058 Email: nickgai@cdwg.com

Delivery:

Terms:

Net 30 Days

EFFECTIVE DATE:

This contract is effective from 11/23/2016 through 11/30/2018, unless extended. Use the contractor's contact information above to obtain information, approved literature, and certification letter.

APPROVED PRODUCTS/SERVICES:

Only those vendors, products, and services listed in the price pages, approved by the Department of Administrative Services, may be purchased from this contract. The terms and conditions of this contract may not be modified by any ordering document issued under it.

Last Addendum: 14



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-17-182

September 5, 2017

Board of Control
City of Lakewood, Ohio 44107

Subject: Award of Contract – Law Enforcement Vehicles – Division of Police

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works, Division of Fleet, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract with Statewide Ford Lincoln Mercury, Inc. in the amount of \$216,420 for the purchase of (5) 2018 Ford Utility Interceptors for use by the Division of Police. Police Vehicles to be purchased through the 2017 Capital Lease Program.

Police Vehicles to be purchased through the rules established by the State of Ohio Cooperative Purchasing Program; GDC050, Contract No. RS900917.

Contracting Authority:	Ordinance 52-16 \$2,500,000
Contracting Balance:	\$525,494 / \$309,074
Funding:	Capital Lease Program
Account Distribution:	401-2010-470-86-20 Project #173021 \$326,000
Account Balance:	\$326,000 / \$109,580
Contract Approved by Law:	Yes _____ / No _____ / PO <input checked="" type="checkbox"/>
Object Code:	Police Vehicles
Commodity Code:	070-006
Bid Reference:	State of Ohio Cooperative Purchasing Program

Kim Smith
Purchasing Manager

	Approved	Disapproved	Date
Joseph J. Beno PE, Director of Public Works		_____	9/5/17
Kevin M. Butler, Director of Law		_____	9/5/17
Jennifer Pae, Director of Finance		_____	9/5/17
Michael P. Summers, Mayor		_____	9-15-17





12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-17-183

September 5, 2017

Board of Control
City of Lakewood, Ohio 44107

Subject: Award of Contract – Radar Units for Law Enforcement Vehicles – Division of Police

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works, Division of Fleet, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract with Kustom Signals, Inc. in the amount of \$13,269 for the purchase of (5) Golden Eagle II Radar Units including Warranty's for the 2018 Ford Utility Interceptors for use by the Division of Police. Radar Units to be purchased through the 2017 Capital Lease Program.

Radar Units will be purchased through the rules established by the State of Ohio Cooperative Purchasing Program; STS845, Contract No. 800345.

Contracting Authority:	Ordinance 52-16 \$2,500,000
Contracting Balance:	\$309,074 / \$295,805
Funding:	Capital Lease Program
Account Distribution:	401-2010-470-86-20 Project #173021 \$326,000
Account Balance:	\$109,580 / \$96,311
Contract Approved by Law:	Yes _____ / No _____ / PO <input checked="" type="checkbox"/>
Object Code:	Police Vehicles
Commodity Code:	680-077
Bid Reference:	State of Ohio Cooperative Purchasing Program

Kim Smith
Purchasing Manager

	Approved	Disapproved	Date
Joseph J. Beno PE, Director of Public Works		_____	9/5/17
Kevin M. Butler, Director of Law		_____	9/5/17
Jennifer Pae, Director of Finance		_____	9/5/17
Michael P. Summers, Mayor		_____	9-5-17



Sep 1, 2017 1:32:40 PM EDT

File Edit Commands Help

Project 173021-2017

Account types

Assets

Expenditures

Liabilities

Revenues

Encumbrances

Miscellaneous info

Pending transactions

Pre-encumbrances

Project detail balance

Project Information

Description: 2017 Police Vehicles

Status: Active

Estimate: 32,600.00

Type: CL Capital Lease

Sub type: 5Y 5-Year Capital Lease

Start/stop dates: 1/01/2017 -

1st month of FY: 00

Source of funds:

Project Year-to-Date

FY: 2017	Balance	326,000.00
Budget:		326,000.00
Actual:		.00
Unposted:		.00
Pre-encumbrance:		.00
Encumbrance:		.00
Pending:		.00

Project Life-to-Date

FY(s): 0000 - 9999	Balance	326,000.00
Budget:		326,000.00
Actual:		.00
Unposted:		.00
Pre-encumbrance:		.00
Encumbrance:		.00
Pending:		.00

Project Code

There are no user defined code fields for this project

Print

Cancel

Exit

Next project

Previous proj...

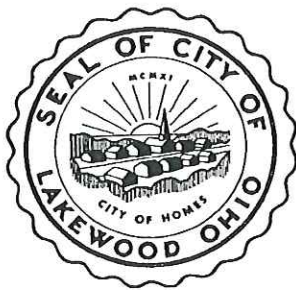
2016

2018

Project activit...

Change balan...

Account Number	Description	Budget	Actual
401-2010-470.86-20	Automobiles	326,000.00	



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-17-187

September 18, 2017

Board of Control
City of Lakewood, Ohio 44107

Subject: **Amend Contract – Public Works Garage Roof Improvements**

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works, and the attached letter of recommendation, I am submitting for your consideration this request to amend a contract to Sibley, Inc. in the amount of \$13,000 to include additional roof replacement over the lunchroom at our Refuse facility. Contract award to Sibley, Inc. now totals \$308,000.

Sibley, Inc. to provide labor & materials for the Public Works Garage roofing Improvements through National IPA as authorized by Lakewood Codified Ordinances §111.04, allowing the City to purchase from agencies without the necessity of bidding; ref contract #R132205.

Contracting Authority:	Ordinance 53-16 \$1,850,000
Contracting Balance:	\$517,663 / \$504,663
Funding:	Capital Project Fund
Account Distribution:	401-3080-470-82-30 Proj # 176003 \$300,000
Account Balance:	\$5,000 / (\$8,000)
Contract Approved by Law:	Yes ____ / No ____ / PO ____
Object Code:	City Facility Roof Repairs
Commodity Code:	910-066
Bid Reference:	National IPA

Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director Public Director	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



MEMORANDUM

DATE: September 1, 2017
TO: Kim Smith
FROM: Joe Beno and Kurt Matej
RE: Roofing improvements:

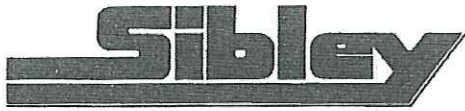
I am recommending the addition of \$29,960 to the original contract to replace the roof over the lunchroom at the Refuse facility. This roof has been patched multiple times for a number of years, twice for leaks this year, and is very much in need of replacement.

The total cost of the Public Works Garage project will be \$276,250 (\$270,540 original bid + \$5800 add two drains). Therefore I am recommending a new contract value of \$308,000 to include the additional work and a small contingency for the Refuse roof.

All of this work will be completed in 2017 as part of Project #176003.

April 11, 2017:

I am recommending a contract with Sibley Inc. in the amount of - \$295,000 (\$270,540 base price + contingency) for the replacement of approximately 20,000sf of the roof on the Public Works Garage behind city hall. The area being replaced is the northeast section. Other areas will be completed in the future. The scope of the work includes complete removal to the 2 roofs and insulation currently in place, replacing any metal decking as needed, installing new insulation, installing a new 2 layer built-up roof system, replacing 4 skylights, installing a metal cap over the coping stone on the perimeter. Sibley was the lowest of the 4 bidders that submitted pricing through National IPA contract # R132205. They have done work for us previously and have performed very well.



ROOFING • SHEET METAL
OVERHEAD DOOR

QUOTATION

41530 SCHADEN ROAD P.O. BOX 655 ELYRIA, OHIO 44036
(440) 324-2000 LORAIN (440) 233-5836
FAX (440) 324-7644

August 29, 2017

TO

City of Lakewood
12650 Detroit Ave.
Lakewood, Ohio 44107

Attn; Joe Beno

DESCRIPTION	AMOUNT
<p>We propose to furnish all labor, tools, material and equipment necessary to complete the following work;</p> <p><u>Lakewood Refuse & Recycling Break Room - Berea Rd.</u></p> <p><u>Change Order Request</u></p> <p><u>National IPA Certified Proposal Number (CPN): R132205-OH-13577</u></p> <p>Tear off existing roof down to concrete deck and remove from site.</p> <p>Install 3.5" isocyanurate and ½" dens deck both set in low rise foam insulation adhesives.</p> <p>Install Powerply APP base sheet heat applied to dens deck.</p> <p>Install Powerply APPFR heat applied over base sheet.</p> <p>Install 2 plies of Powerply along walls and around rooftop penetrations.</p> <p>Install 24 ga. 7" flanged back gutter in a standard Kynar finish.</p> <p>Gutter to have hidden hangers 30" on center.</p> <p>Downspout to be 3" x 4" rectangular.</p> <p>Install 24 ga. coping system in a standard Kynar finish.</p> <p>System to have a 22 ga. galv. continuous cleat and concealed splice plates.</p> <p>Coping to be attached on back leg 30" on center.</p> <p>Install 24 ga. counter flashing in a standard Kynar finish.</p> <p>Counterflashing to be installed in sawn cut reglet and sealed with polyurethane caulk.</p> <p>The above work for the sum of...</p>	<p><u>\$29,960.00</u></p>

QUOTE ACCEPTED BY _____

DATE _____

ABOVE PRICES GOOD FOR _____ DAYS

OFFICIAL SIGNATURE



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-17-106

April 17, 2017

Board of Control
City of Lakewood, Ohio 44107

Subject: Award Contract – Public Works Garage Roof Improvements

Dear Members of the Board:




Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract to Sibley, Inc. in an amount not to exceed \$295,000 to perform Roof Improvements on the Public Works Garage. Contract award is base bid of \$270,540 plus contingencies.

Sibley, Inc. to provide labor & materials for the Public Works Garage roofing Improvements through National IPA as authorized by Lakewood Codified Ordinances §111.04, allowing the City to purchase from agencies without the necessity of bidding; ref contract #R132205.

Contracting Authority:	Ordinance 53-16 \$1,850,000
Contracting Balance:	\$943,473 / \$648,473
Funding:	Capital Project Fund
Account Distribution:	401-3080-470-82-30 Proj # 176003 \$300,000
Account Balance:	\$300,000 / \$5,000
Contract Approved by Law:	Yes <input type="checkbox"/> / No <input type="checkbox"/> / PO <input checked="" type="checkbox"/>
Object Code:	PW Garage Roof Repairs
Commodity Code:	910-066
Bid Reference:	National IPA


Kim Smith
Purchasing Manager

Previous

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director Public Director	_____	_____	_____
Kevin M. Butler, Director of Law		_____	4/17/17
Jennifer Pae, Director of Finance		_____	4/17/17
Michael P. Summers, Mayor		_____	4-17-17



Sep 15, 2017 9:11:24 AM EDT

File Edit Commands Help

Public Sector
NavLine

- ★ Project 176003-City fa
- ☒ Account types
- ☒ Assets
- ☒ Expenditures
- ☒ Liabilities
- ☒ Revenues
- ☒ Encumbrances
- ☒ Miscellaneous info
- ☒ Pending transactio
- ☒ Pre-encumbrances
- ☒ Project detail balan

Project Information

Description: **City facility roof repair**
 Status: Active
 Estimate: 300,000.00
 Type: CP Capital Projects
 Sub type: BG Building and Facilities
 Start/stop dates: 1/01/2017 -
 1st month of FY: 00
 Source of funds:

Project Code

There are no user defined code fields for this project

Project Year-to-Date

FY: 2017	Balance	34,200.00
Budget:		300,000.00
Actual:		265,800.00
Unposted:		.00
Pre-encumbrance:		.00
Encumbrance:		.00
Pending:		.00

Project Life-to-Date

FY(s): 0000 - 9999	Balance	34,200.00
Budget:		300,000.00
Actual:		265,800.00
Unposted:		.00
Pre-encumbrance:		.00
Encumbrance:		.00
Pending:		.00

Print

Cancel

Exit

Next project

Previous proj...

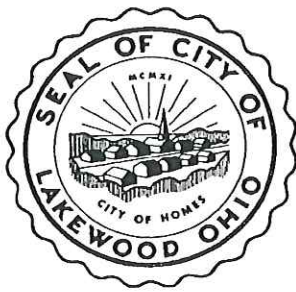
2016

2018

Project activit..

Change balan...

Account Number	Description	Budget	Actual
401-3010-470.82-20	Roof/Struct Renovation	300,000.00	
401-3080-470.82-30	Construction / Other	.00	265,800



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-17-188

September 18, 2017

Board of Control
City of Lakewood, Ohio 44107

Subject: **Amend Contract** – Professional Service Contract – Re: Legal Services

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Law, and the attached letter of recommendation, I am submitting for your consideration this request to amend a requirement contract to **Zashin & Rich Co., LPA** in the amount of **\$15,000** to provide additional Professional Legal Services in regard to the City of Lakewood Union Negotiations and other employment matters. Contract with Zashin & Rich Co., LPA now totals **\$50,000**.

Contracting Authority:	Ordinance 43-16 \$200,000
Contracting Balance:	\$40,000 / \$25,000
Funding:	General Fund
Account Distribution:	101-6001-413-30-04 \$35,000
Account Balance:	(\$14,431) / (\$29,431)
Object Code:	Professional Services / Special Legal Services
Contract Approved by Law:	Yes _____ / No _____ / PO _____
Commodity Code:	961-050
Bid Reference:	Professional Service


Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



KEVIN M. BUTLER
DIRECTOR OF LAW

PAMELA L. ROESSNER
CHIEF PROSECUTOR

JENNIFER L. SWALLOW
CHIEF ASSISTANT LAW
DIRECTOR

ANDREW FLECK
ASSISTANT PROSECUTOR

**LAW DEPARTMENT
OFFICE OF PROSECUTION**
12650 Detroit Avenue • Lakewood, Ohio 44107
216/529-6030 • FAX 216/228-2514
Website: www.onelakewood.com
Email: law@lakewoodoh.net

SEPTEMBER 18, 2017

Board of Control
City of Lakewood, Ohio

Dear Board Members:

This letter is to request authority for the City of Lakewood to contract with Zashin & Rich Co., L.P.A. in an additional amount of \$15,000.00 for special legal services for the year 2017 in regards to a City of Lakewood Union Negotiations and other employment matters. They are currently involved on fact finding for various union negotiations. This matter will be paid from account # 101-6001-413-30.04.

Very truly yours,

Kevin M. Butler
Law Director



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-17-158

July 19, 2017

Board of Control
City of Lakewood, Ohio 44107




Subject: Amend Contract – Professional Service Contract – Re: Legal Services

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Law, and the attached letter of recommendation, I am submitting for your consideration this request to **amend** a requirement contract to Zashin & Rich Co., LPA in the amount of **\$20,000** to provide professional additional legal services in regard to the City of Lakewood Union Negotiations and other employment matters. Contract with Zashin & Rich Co., LPA now totals \$35,000.

Contracting Authority:	Ordinance 43-16 \$200,000
Contracting Balance:	\$45,000 / \$25,000
Funding:	General Fund
Account Distribution:	101-6001-413-30-04 \$35,000
Account Balance:	\$5,569 / (\$14,431)
Object Code:	Professional Services / Special Legal Services
Contract Approved by Law:	Yes <input checked="" type="checkbox"/> / No <input type="checkbox"/> / PO <input type="checkbox"/>
Commodity Code:	961-050
Bid Reference:	Professional Service


Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works		_____	7/19/17
Kevin M. Butler, Director of Law		_____	7/19/17
Jennifer Pae, Director of Finance		_____	7/19/17
Michael P. Summers, Mayor	_____	_____	_____



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-17-104

April 17, 2017

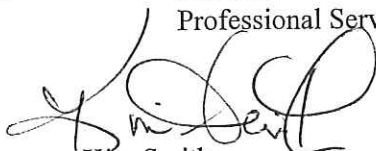
Board of Control
City of Lakewood, Ohio 44107


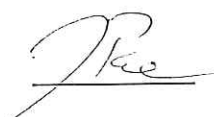
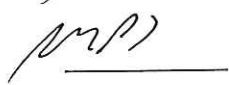
Subject: Award Contract – Professional Service Contract – Re: Legal Services

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Law, and the attached letter of recommendation, I am submitting for your consideration this request to award a requirement contract to Zashin & Rich Co., LPA in an amount not to exceed \$15,000 to provide professional legal services in regard to the City of Lakewood Union Negotiations and other employment matters.

Contracting Authority:	Ordinance 43-16 \$200,000
Contracting Balance:	\$110,000 / \$95,000
Funding:	General Fund
Account Distribution:	101-6001-413-30-04 \$35,000
Account Balance:	\$32,806 / \$17,806
Object Code:	Professional Services / Special Legal Services
Contract Approved by Law:	Yes <input checked="" type="checkbox"/> / No <input type="checkbox"/> / PO <input type="checkbox"/>
Commodity Code:	961-050
Bid Reference:	Professional Service


Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law		_____	4/17/17
Jennifer Pae, Director of Finance		_____	4/17/17
Michael P. Summers, Mayor		_____	4-17-17

Sep 15, 2017 10:47:58 AM EDT

File Edit Commands Help

Printscreen SECTOR
NavLine

- 101-6001-413 30-04
- Account miscellaneous
- Budget miscellaneous
- Encumbrances
- Pre-encumbrances
- Transactions
- Detail by date
- Detail by code
- Detail by year & p
- Pending by date
- Pending by code
- Pending by year
- Procurement car

- Print
- Cancel
- Exit
- Previous acc...
- Next account
- 2016
- 2018
- Account activi...
- Pending trans...
- Images
- Budget alloca...

Account information

Q Professional Services / Special Legal Services
Fiscal year: 2017 Dr
Budget: 35,000.00
Committed: 68,359.20
Q Balance: 33,359.20-

Project Data

Project Entry Optional
Q 033003 Lakefront Reno. ,00

Account Balance by Period

Q 06 June	597.50	28,736.30
Q 07 July	18,058.70	46,805.00
Q 08 August	6,620.80	53,425.80
Q 09 September	.00	53,425.80
Q 10 October	.00	53,425.80
Q 11 November	.00	53,425.80
Q 12 December	.00	53,425.80

Payment information

Vendor	(* indicates pending)	Total
Q WALTER & HAVERFIELD LLP		21,420.00
Q ZASHIN & RICH CO, LPA		28,941.80
Q OTT & ASSOCIATES CO., LPA		3,064.00

Encumbrances

PO #	Vendor	Balance
Q 087292	CALFEE, HALTER & GRIS	5,345.00
Q 087293	OTT & ASSOCIATES CO.,	.00
Q 087296	ZASHIN & RICH CO, LPA	195.80
Q 087380	OTT & ASSOCIATES CO.,	317.50
Q 087561	WALTER & HAVERFIELD L	.00
Q 087629	ZASHIN & RICH CO, LPA	6,575.60
Q 087630	WALTER & HAVERFIELD L	2,499.50

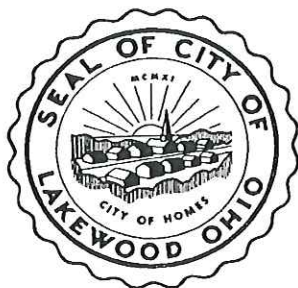
Pre Encumbrances

Type	Req/PO	Project	Balance
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Segment/Balance Details

Fund	101	General Fund
Department	60	Law
Division	01	Law
Activity basic	41	General Government
Sub activity	3	General Government
Element	30	Professional Services
Object	04	Special Legal Services

Original Budget	35,000.00
Revised Budget	.00
Current expenditures	.00
YTD expenditures	53,425.80
Unposted expenditures	.00
Encumbrances	14,933.40
Unposted encumbrances	.00



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-17-189

September 18, 2017

Board of Control
City of Lakewood, Ohio 44107


Subject: **Renew Contract – Municipal Liability Insurance Coverage**

Dear Members of the Board:

Based on a review conducted by the Department of Finance, Division of Purchasing and in conjunction with the Department of Law, and the attached letter of recommendation, I am submitting for your consideration this request to renew a contract with McGowan Governmental Underwriters in an amount not to exceed \$355,487 for the city's Municipal Liability Insurance Coverage Package. The contract period is October 1, 2017 through September 30, 2018. Contract award is a base bid of \$335,487 plus contingencies for Cyber, Trainer, Finance Director coverage/bonding and contingencies throughout policy year.

McGowan Governmental Underwriters submitted the lowest and best responsive and responsible proposal for the city's Municipal Liability Insurance Coverage Package as outlined in RFP No. 15-007.

Contracting Authority:	Ordinance 43-16 \$450,000
Contracting Balance:	\$442,914 / \$87,427
Funding:	General Fund
Account Distribution:	101-5099-412-32-00 \$1,061,999
Account Balance:	\$1,051,774 / \$696,287
Contract Approved by Law:	Yes _____ / No _____ / PO _____
Object Code:	Insurance
Commodity Code:	953-056
Bid Reference:	RFP No. 15-007


Kim Smith
Purchasing Manager


	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____





MCGOWAN GOVERNMENTAL UNDERWRITERS

PREMIUM SUMMARY



Coverages	Premium
Property	Included
Flood Coverage	Included
Earthquake Coverage	Included
Boiler & Machinery	Included
Inland Marine	Included
Crime	Included
General Liability	Included
Employee Benefits Liability	Included
Public Official Liability	Included
Employment Practice Liability	Included
Law Enforcement	Included
Automobile Liability	Included
Automobile Physical Damage	Included
\$10M Excess Liability	Included
TRIA	Included
Total	\$335,487



MCGOWAN GOVERNMENTAL UNDERWRITERS

SUMMARY OF COVERAGES, LIMITS & DEDUCTIBLE SECTION:

PROPERTY

COVERAGE:	LIMITS:	DEDUCTIBLE:
Blanket Building & Contents Limit	\$136,632,651	\$10,000
Accounts Receivable	\$250,000	\$500
Arson Reward	\$7,500	None
Building Ordinance or Law Loss to Undamaged Portion of Building Demolition Cost Coverage Increased Cost of Construction	Building Limit \$100,000 \$100,000	\$10,000
Changes in Temperature or Humidity	\$50,000	\$10,000
Commandeered Property	\$100,000	\$250
Communication Equipment	\$1,085,000	\$10,000
Computer Equipment	\$1,262,146	\$500
Crime Reward	\$1,000/\$5,000	None
Detached Signs	\$5,000	\$10,000
Electrical Damage	\$50,000	\$10,000
Extra Expense/ Business Income (each described premises)	\$1,000,000	\$1,000
Fairs, Exhibitions, Expositions	\$50,000	\$10,000
Fine Arts	\$50,000	\$10,000
Fire Department Services Charge	\$5,000	\$10,000
Fire Equipment Recharge	Included	None
Flagpoles	\$5,000	\$10,000
Foundations	Included	\$10,000
Glass	Included	\$250
Glass Display or Trophy Cases	\$5,000	\$10,000
Grounds Maintenance Equipment	\$50,000	\$10,000
Lock Replacement	\$500	None
Money & Securities Inside Premises Outside Premises	\$5,000 \$5,000	\$10,000
Newly Acquired or Constructed Property	\$1,000,000 bldg \$500,000 contents	\$10,000
Off Premises Utility Failure	\$50,000	\$10,000
Outdoor Property Any One Tree, Shrub or Plant	\$50,000 \$1,000	\$10,000
Property Off Premises	\$50,000	\$10,000
Property Effects & Property of Others Any one Employee or Volunteer Any One Occurrence	\$1,500 \$50,000	\$10,000
Property in transit	\$50,000	\$250
Pollutant Clean up and Removal	\$25,000	\$10,000
Sewer Backup	Included	\$10,000
Spoilage	\$10,000	\$10,000
Valuable Papers	\$250,000	\$500



MCGOWAN GOVERNMENTAL UNDERWRITERS

ADDITIONAL PROPERTY COVERAGE

COVERAGE:	LIMITS:	DEDUCTIBLE:
Flood	\$1,000,000	\$50,000
Earthquake	\$1,000,000	\$50,000

BOILER AND MACHINERY

COVERAGE:	LIMITS:	DEDUCTIBLE:
Property	\$100,000,000	\$10,0000
Expediting Expenses	\$100,000	\$10,0000
Hazardous Substances	\$100,000	\$10,0000
Spoilage	\$100,000	\$10,0000
Computer Equipment	\$100,000	\$10,0000
Data Restoration	\$100,000	\$10,0000
Service Interruption		24 hour
Demolition & ICC	\$500,000	\$10,0000

PROPERTY COVERAGE ENDORSEMENTS:

- Replacement Cost
- Margin Clause applicable 125%-Can be removed with appraisal
- 100% Coinsurance
- 360 –Additional Coverage Modifications
- Liberalization Clause broadens the coverage provided under property section or the policy without additional premium within 45 days prior to or during the policy period.
- Loss Payable Clause
- Newly Acquired – automatic up to **120 days** for date of acquisition, real or personal property and business interruption. Flood and earthquake are excluded.
- Personal Property of officers and employees of the insured, other than motor vehicles.
- Policy Territory includes the United States of America (its territories and possessions), Puerto Rico and Canada.
- Premise boundary increased to 1000 feet
- 30 Days Notice of Cancellation – non-renewal or material change.
- 10 Days Notice of Cancellation – non-payment
- Equipment Breakdown coverage
- Jurisdictional Inspection



MCGOWAN GOVERNMENTAL UNDERWRITERS

INLAND MARINE

COVERAGE:	LIMITS:	DEDUCTIBLE:
Miscellaneous Scheduled Equipment/RC	\$3,445,010	\$500

INLAND MARINE COVERAGE ENDORSEMENTS:

- 30 Days Notice of Cancellation Non-Renewal or Material Change
- New acquisitions – 90 day automatic coverage
- Rental Expense Reimbursement

CRIME

COVERAGE:	LIMITS:	DEDUCTIBLE:
Public Employee Dishonesty / Includes Faithful Performance	\$100,000	\$1,000
Theft, Disappearance, and Destruction	\$25,000	\$500
Inside	\$25,000	\$500
Outside		

CRIME COVERAGE ENDORSEMENTS:

- 30 Days Notice of Cancellation Non-Renewal or Material Change
- Loss caused by employee dishonesty
- Loss caused by Theft, Disappearance or Destruction of Money and/or securities
- Checks, drafts, promissory notes, or similar written promises to pay a sum certain in money made or drawn upon you



MCGOWAN GOVERNMENTAL UNDERWRITERS

LIABILITY

COVERAGE:	LIMITS:	DEDUCTIBLE:
General Liability- Annual Aggregate	\$2,000,000	
Products-Completed Operations Aggregate	\$2,000,000	
Personal & Advertising Injury Limit	\$1,000,000	\$0
Each Occurrence Limit	\$1,000,000	\$0
Damage to Premises Rented to You	\$100,000	\$0
Employee Benefits Limit	\$1,000,000	\$1,000
Employee Benefit Aggregate Limit	\$3,000,000	
Employers Liability (Ohio Stop Gap)	\$1,000,000	\$0

Public Official Liability Each Occurrence	\$1,000,000	\$5,000
Public Official Liability Annual Aggregate	\$2,000,000	
Non Monetary defense limit (Does not reduce policy limits)	\$50,000	\$2,500
Retro Active Date:	10/1/1995	

Employment Practice Liability Each Occurrence	\$1,000,000	\$5,000
Employment Practice Liability Annual Aggregate	\$2,000,000	
Non Monetary defense limit (Does not reduce policy limits)	\$50,000	
EEOC or similar agency defense limit (Does not reduce policy limits)	\$10,000 per complaint \$50,000 Aggregate	\$2,500
Back Wages	\$50,000	\$10,000
Retro Active Date:	10/1/1995	

Law Enforcement Liability Each Occurrence	\$1,000,000	\$10,000
Law Enforcement Liability Annual Aggregate	\$2,000,000	



MCGOWAN GOVERNMENTAL UNDERWRITERS

GENERAL LIABILITY COVERAGE ENDORSEMENTS:

- Aggregate Limits of insurance
- Legal Liability
- Blanket Additional Insured Endorsement
- Broadened Definition of Who Is an Insured
- Broadened Insured Contract Definition
- Contractual Liability
- Employees as Insured
- Host Liquor Liability
- Limited Failure to Supply
- Limited Pollution coverage based on exposures
 - Pesticides/herbicides
 - Chemicals for Water Treatment
 - Sewer operation
- Knowledge of Occurrence
- Newly Acquired
- Non-Owned Watercraft – less than 51 feet long
- Property Damage Liability-elevators & sidetrack agreements
- Volunteers as Insured
- 30 Days Notice of Cancellation Non-Renewal or Material Change
- 10 Days Notice of Cancellation Non-Payment
- Includes coverage for:
 - Fairs, Parades, Carnivals, Special Events
 - Exposure EMT's/Fire Department
 - Fireworks
 - Swimming Pools
 - Streets
 - Parks/Playgrounds

PUBLIC OFFICIAL LIABILITY COVERAGE ENDORSEMENTS:

- Broad Named insured includes past, present and future officials
- Zoning
- Land Use
- Permits
- Liable / Slander / Defamation / Wrongful Eviction

EMPLOYMENT PRACTICE LIABILITY ENDORSEMENTS:

- Broad named insured
- EEOC Defense
- Back wages
- Non – monetary defense for lawsuit

LAW ENFORCEMENT LIABILITY COVERAGE ENDORSEMENTS:

- Departmental authorized moonlighting
- Civil Rights violations
- Intentional Acts
- Vehicular Hot Pursuit



MCGOWAN GOVERNMENTAL UNDERWRITERS

AUTOMOBILE

COVERAGE:	LIMITS:	DEDUCTIBLE:
Automobile Liability	\$1,000,000	None
Uninsured/Underinsured Motorists Liability	Not Applicable	N/A
Medical Payments	\$5,000	None
Comprehensive		\$5,000
Collision		\$5,000
Non-Owned Liability	Included	None
Hired Car Liability	Included	None
Hired Car Physical Damage	\$50,000	\$5,000

AUTOMOBILE COVERAGE ENDORSEMENTS:

- Additional Insured Lessors
- Audio, Visual or Electronic Equipment
- Broadened Named Insured
- Bodily Injury Redefined
- Common Deductible
- Communication Equipment Coverage – permanently installed
- Employees as Insured
- Fellow Employee Coverage
- Fleet Coverage - No additional premium for vehicles added throughout the year
- Hired Autos specified as Covered Autos
- Knowledge of Occurrence
- Lease Gap Coverage
- Loss Payable Clause
- Mandatory State Endorsements
- Notice of Occurrence
- Reimbursement of Deductible for Volunteer worker or employee using on entity business
- Waiver of Subrogation Required
- 30 Day Notice of Cancellation Non-Renewal or Material Change
- 10 Day Notice of Cancellation Non-Payment



MCGOWAN GOVERNMENTAL UNDERWRITERS

EXCESS

Excess Liability Each Occurrence	\$10,000,000	None
Excess Liability Silo Aggregates	\$10,000,000	
Follow form over:		
General Liability		
Public Official Liability		
Employment Practice Liability		
Automobile Liability		
Employers Liability (Ohio Stop Gap)		

EXCESS COVERAGE ENDORSEMENTS:

- **Silo Aggregate** –applies individually over underlying coverage

Excess Liability – Silo aggregate example

Coverage	GL	ELL	EPLI	LEL	AL
TOTAL	\$11M/12M	\$11M/12M	\$11M/12M	\$11M/12M	\$11M
Excess	\$10M/10M	\$10M/10M	\$10M/10M	\$10M/10M	\$10M
Primary	\$1M/2M	\$1M/2M	\$1M/2M	\$1M/2M	\$1M

GENERAL COVERAGE ENDORSEMENTS

- Notice of Occurrence
- Unintentional Errors & Omissions
- Sovereign Immunity non-waiver
- One deductible for two or more coverage parts included in loss
- Mandatory State Endorsements

Sep 15, 2017 11:01:17 AM EDT

File Edit Commands Help

Printscreen SECTOR
NavLine

- 101-5099-412 32-00
- ☒ Account miscellaneous
- ☒ Budget miscellaneous
- ☒ Encumbrances
- ☒ Pre-encumbrances
- ☒ Transactions
- ☒ Detail by date
- ☒ Detail by code
- ☒ Detail by year & p
- ☒ Pending by date
- ☒ Pending by code
- ☒ Pending by year
- ☒ Procurement car

Print

Cancel

Exit

Previous acc...

Next account

2016

2018

Account activi...

Pending trans...

Images

Budget alloca...

Account information

Q General Government / Insurance
Fiscal year: 2017 Dr
Budget: 1,061,999.00
Committed: 1,056,669.00
Q Balance: 5,330.00

Project Data

Project Entry Optional

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	5,000.00	5,000.00
Q 02 February	.00	5,000.00
Q 03 March	.00	5,000.00
Q 04 April	5,667.20	10,667.20
Q 05 May	466.00	10,201.20

Payment information

Vendor	(* indicates pending)	Total
Q TRIDENT INSURANCE SERVICES		15,848.20
Q MCGOWAN GOVERNMENTAL UNDERWIT		194.60

Encumbrances

PO #	Vendor	Balance
Q 085927	LAKEWOOD, CITY OF	686,999.00
Q 087021	MCGOWAN GOVERNMENTAL	9,806.00
Q 087156	AUTONATION FORD WESTL	10,000.00
Q 087382	TRIDENT INSURANCE SER	4,151.80

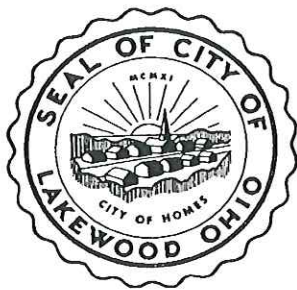
Pre Encumbrances

Type	Req/PO	Project	Balance
RQ	0000029789		335,487.00

Segment/Balance Details

Fund	101	General Fund
Department	50	Finance
Division	99	General Administration
Activity basic	41	General Government
Sub activity	2	General Government
Element	32	Insurance
Object	00	

Original Budget	375,000.00
Revised Budget	1,061,999.00
Current expenditures	5,181.00
YTD expenditures	5,044.20
Unposted expenditures	.00
Encumbrances	710,956.80
Unposted encumbrances	.00
Pre-encumbrances	335,487.00



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-17-190

September 18, 2017

Board of Control
City of Lakewood, Ohio 44107

Subject: **Award Contract – Printing & Mailing of Third Amended City Charter**

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing and in accordance with Ordinance 28-16 adopted July 17, 2017, I am submitting for your consideration this request to award a requirement contract to Vedda Printing in an amount not to exceed \$25,000 to provide Printing and Mailing Services of the City's Third Amended Charter. Distribution to all 35,115 2016 registered voters shall be made 30 days prior to 2017 general election, including additional copies for availability at City Hall.

Vedda Printing submitted the lowest and best responsive quote for this immediate printing and mailing service.

Contracting Authority:	Ordinance 43-16 \$365,000
Contracting Balance:	\$115,000 / \$90,000
Funding:	General Admin Fund
Account Distribution:	101-5099-412-38-01 \$8,000 101-5099-412-31-02 \$5,000
Account Balance:	(\$2,565) / (\$27,565)
Contract Approved by Law:	Yes _____ / No _____ / PO _____
Object Code:	Printing
Commodity Code:	966-000

Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



Placed on first reading and referred to Committee of the Whole May 16, 2016, second reading June 6, 2016. Please substitute for the original.

ORDINANCE NO. 28-16

BY: Anderson, Litten, Marx, Ben, Mara,
Nowlin, O'Leary, O'Malley.

AN ORDINANCE to take effect immediately provided it receives the affirmative vote of at least five members of Council, or otherwise to take effect at the earliest period allowed by law, providing for the submission to the electors of the City of Lakewood, a proposed Third Amended Charter of the City of Lakewood.

WHEREAS, the 2014 Charter Review Commission, after reviewing and researching the Second Amended Charter of the City of Lakewood, has recommended to Council that the Charter be amended; and

WHEREAS, the 2014 Charter Review Commission has proposed a Third Amended Charter of the City of Lakewood for consideration by Council and the electors of the City; and

WHEREAS, pursuant to the Second Amended Charter of the City of Lakewood and the Constitution of the State of Ohio, the Council has determined to authorize and direct the submission to the electors of the City of Lakewood of the proposed Third Amended Charter, attached hereto and incorporated herein as "Exhibit A," at the general election to be held on Tuesday, November 7, 2017, which election is not less than 60 nor more than 120 days from the effective date of this Ordinance; and

WHEREAS, this ordinance is hereby declared to be an emergency measure immediately necessary for the preservation and enhancement of the public peace, health, safety and welfare of the City of Lakewood, in that the effective date must fall before the deadline imposed for the submission of municipal charter changes to the Cuyahoga County Board of Elections; now, therefore,

BE IT ORDAINED BY THE CITY OF LAKEWOOD, OHIO, TWO THIRDS OF ALL COUNCILMEMBERS CONCURRING:

Section 1. This Council hereby determines to authorize and direct the submission to the electors of the City of Lakewood at the general election to be held at the usual places of voting in the City on Tuesday, November 7, 2017, the proposed Third Amended Charter of the City of Lakewood, attached hereto and incorporated herein as "Exhibit A."

Section 2. The Board of Elections of Cuyahoga County is hereby directed to submit the following question to the electors of the City at the general election on November 7, 2017:

Shall the proposed Third Amended Charter of the City of Lakewood, as reported by the City Council of the City of Lakewood, Ohio be adopted?

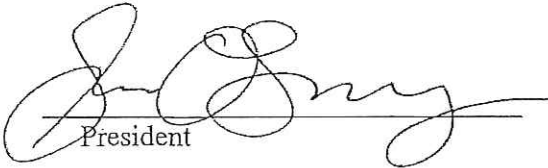
Section 3. The Clerk of this Council is instructed immediately to file a certified copy of this Ordinance and the proposed form of the ballot question with the County Board of Elections not less than 60 days and not more than 120 days prior to November 7, 2017.

Section 4. If the majority of electors vote in favor of adopting the Third Amended Charter of the City of Lakewood, it shall become effective January 1, 2018, and all prior charters shall be repealed, except as may otherwise be provided in such Third Amended Charter.

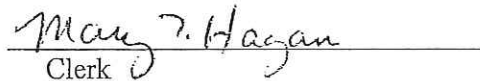
Section 5. It is found and determined that all formal actions of this Council concerning and relating to the passage of this ordinance were adopted in an open meeting of this Council, and that all such deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 6. This ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare in the City and for the usual daily operation of the City for the reasons set forth and defined in the preamble, and provided it receives the affirmative vote of at least five members of Council, this ordinance shall take effect and be in force immediately upon its adoption by the Council and approval by the Mayor, or otherwise it shall take effect and be in force after the earliest period allowed by law.

Adopted: July 17, 2017

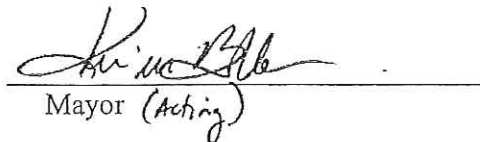


President



Clerk

Approved: July 17, 2017



Mayor (Acting)



12000 Berea Rd
Cleveland, OH 44111-1608
Phone: (216) 671-2222
Fax: (216) 671-2200
Email: tom@veddaprinting.com
http://www.veddaprinting.com

Quotation
41041

To:

City of Lakewood
12650 Detroit Road
Lakewood, OH 44107
Phone: (216) 529-6650
Fax: (216) 521-1379

Date	9/8/17
Salesperson	Peggy Cook
Estimator	Tom Balazs

Dear City of Lakewood

We would like to thank you for your time and consideration in regards to this quotation. Included is the detailed product specifications and prices. The quotation is confidential and is intended solely for the use of the addressee(s) named above.

Below Is Your Detailed Production Specifications for this Request

Description	Proposed 3rd Amended Charter - 44-pages	
Size	Final Size: 8.5 x 11	
Paper	60.0 lb Husky Offset Opaque Text	
Ink	44 Page SS - 1/1 black	
Proof	Improof & Epson Color Proof	
Finishing	Fold, Stitch & Trim	
Mailing	Process mailing list, inkjet address, sort-tray-deliver to Cleveland P.O.	
Price	Product 1 - Proposed 3rd Amended Charter - 44-pages	
	Quantity	Prices
	35,415	\$17,830.75
	Product 2 - Mailing Services - self-mailer	
	Quantity	Prices
	35,311	\$1,998.10
	Sincerely,	
	Peggy Cook	

Upon acceptance please indicate the quantity required. Please note postage is NOT included for any mailings.

Thank You for giving us the opportunity to submit this quote. As always, quotes are based on a physical inspection of your originals and are valid for 30 days unless otherwise specified.

Smith, Kim

From: Peggy Cook <peggy@veddaprinting.com>
Sent: Wednesday, September 13, 2017 9:11 AM
To: Smith, Kim
Subject: 86007 City Of Lakewood
Attachments: 86007 Lakewood - PostageReport.pdf

Good morning Kim,

Attached is the postage report for the Proposed Amended mailing.

We are mailing out 35,310 pcs marketing mail under permit 3492 for a total postage cost of \$6,780.36.

Please have any checks for postage made out to USPS.

If you have any questions, please let me know.

Thank you.

Peggy Cook
Senior Sales Executive

+ P 216.671.2222

+ F 216.671.2200

12000 Berea Rd. Cleveland, OH 44111

www.VeddaPrinting.com

Lakewood's mission in the application of Lean Six Sigma principles is to provide exceptional customer service

that meets or exceeds our citizens' expectations and maintains a vibrant, competitive community.

Postage Statement - USPS Marketing Mail

Mailer	Permit Holder Name, Address, Email, Telephone Vedda Printing William Maglosky 12000 Berea Rd Cleveland, OH 44111-1608 bill@veddaprinting.com 216-671-2222		Mailing Agent (If other than permit holder) Name, Address, Telephone		Mail Owner (If other than permit holder) Name, Address City Of Lakewood Kim Smith 12650 Detroit Ave Lakewood, OH 44107-2832	
	CAPS Cust. Ref. No. _____ CRID 5091916		CRID _____		CRID 13609010	
Mailing	Post Office of Mailing Cleveland, OH 44101-9998		Mailer's Mailing Date Sep 25, 2017		Federal Agency Cost Code	
	Type of Postage <input checked="" type="checkbox"/> Permit Imprint <input type="checkbox"/> Precanceled Stamps <input type="checkbox"/> Metered		Processing Category <input type="checkbox"/> Letters <input checked="" type="checkbox"/> Flats <input type="checkbox"/> Marketing Parcels		Total # of Pieces in Mailing 35,310	
	For Mail Enclosed within Another Class <input type="checkbox"/> Bound Printed Matter <input type="checkbox"/> Library Mail <input type="checkbox"/> Periodicals <input type="checkbox"/> Media Mail		Move Update Method: <input type="checkbox"/> Ancillary Service Endorsement <input checked="" type="checkbox"/> NCOA Link <input type="checkbox"/> ACS		SSF Transaction # Permit # 3492	
			Combined Mailing <input type="checkbox"/> Mixed Class <input type="checkbox"/> Single Class		Weight of a Single Piece 0.2624 pounds	
			This is a Political Campaign Mailing <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Mailpiece is a product sample <input type="checkbox"/> % Samples	
			This is Official Election Mail <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		For Automation Pieces, Enter Date of Address Matching and Coding 09/13/2017	
					For Carrier Route Pieces, Enter Date of Address Matching and Coding 09/13/2017	
					For Carrier Route Price Pieces, Enter Date of Carrier Route Sequencing 09/13/2017	
					For Pieces Bearing a Simplified Address Enter Date of Delivery Statistics File or Alternative Method 09/13/2017	
					No. & Type of Containers 285 Sacks 0 1 ft. Letter Trays 0 2 ft. Letter Trays 0 EMM Letter Trays 0 Flat Trays 0 Pallets 0 Other	
Parts Completed (Select all that apply): <input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C <input checked="" type="checkbox"/> D <input checked="" type="checkbox"/> E <input checked="" type="checkbox"/> F <input type="checkbox"/> G <input type="checkbox"/> H <input type="checkbox"/> L <input type="checkbox"/> S <input type="checkbox"/> NSA						
Postage	1 Subtotal Postage (Add parts totals)					\$6,780.36
	2 Price at Which Postage Affixed (Check one). <input type="checkbox"/> Correct <input type="checkbox"/> Lowest <input type="checkbox"/> Neither Complete if mailing includes pieces bearing metered/PC Postage or precanceled stamps					pcs. x \$ = Postage Affixed -
	3 Incentive/Discount Flat Dollar Amount					-
	4 Fee Flat Dollar Amount					+
	5 Permit # Net Postage Due (Line 1 +/- Lines 2, 3, 4)					\$6,780.36
USPS Use Only	Additional Postage Payment (State reason)					
	For postage affixed, add additional payment to net postage due for permit imprint add additional payment to total postage.					Total Adjusted Postage Affixed
	Postmaster: Report Total Postage in AIC 130 (Permit Imprint Only, Excluding Simplified Addressing (EDDM))					Total Adjusted Postage Permit Imprint
	Postmaster: Report Total Postage in AIC 208 (Simplified Addressing (EDDM), Permit Imprint Only)					Total Adjusted Postage Simplified Addressing (EDDM)
Certification	Incentive/Discount Claimed: _____ Type of Fee: _____					
	The mailer's signature certifies acceptance of liability for and agreement to pay any revenue deficiencies assessed on this mailing, subject to appeal. If an agent signs this form, the agent certifies that he or she is authorized to sign on behalf of the mailer and that the mailer is bound by the certification and agrees to pay any deficiencies. In addition, agents may be liable for any deficiencies resulting from matters within their responsibility, knowledge, or control. The mailer hereby certifies that all information furnished on this form is accurate, truthful, and complete; that the mail and the supporting documentation comply with all postal standards and the mailing qualifies for the prices and fees claimed; and that the mailing does not contain any matter prohibited by law or postal regulation. I understand that anyone who furnishes false or misleading information on this form or who omits information requested on this form may be subject to criminal and/or civil penalties, including fines and imprisonment.					
	Privacy Notice: For information regarding our Privacy Policy visit www.usps.com .					
USPS Use Only	Signature of Mailer or Agent		Printed Name of Mailer or Agent Signing Form William Maglosky		Telephone 216-671-2222	
	Weight of a Single Piece _____ pounds	Total Weight	Are postage figures at left adjusted from mailer's entries? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, reason:		Round Stamp (Required) Payment Date	
	Total Pieces	Total Postage				
	Presort Verification Performed? (If required) <input type="checkbox"/> Yes <input type="checkbox"/> No		Date Mailer Notified			
	I CERTIFY that this mailing has been inspected for each item below if required: (1) eligibility for postage prices claimed; (2) proper preparation (and presort where required); (3) proper completion of postage statement; (4) payment of annual fee; and (5) sufficient funds on deposit (if required)		Contact			
USPS Employee's Signature		By (Initials) Time AM PM				
		Print USPS Employee's Name				

Sep 15, 2017 11:06:45 AM EDT

File Edit Commands Help

101-5099-412.38-01

- ☒ Account miscellaneous
- ☒ Budget miscellaneous
- ☒ Encumbrances
- ☒ Pre-encumbrances
- ☒ Transactions
- ☒ Detail by date
- ☒ Detail by code
- ☒ Detail by year & p
- ☒ Pending by date
- ☒ Pending by code
- ☒ Pending by year
- ☒ Procurement car

- Print
- Cancel
- Exit
- Previous acc...
- Next account
- 2016

Account information

Q Printing and Reproduction / Printing & Copy Service
 Fiscal year: 2017 Dr
 Budget: 8,000.00
 Committed: 33,549.81
 Q Balance: 25,549.81

Account Balance by Period

Q	Month	Balance	Total
Q 04	April	1,045.86	8,238.24
Q 05	May	379.94	8,618.23
Q 06	June	1,109.11	9,727.34
Q 07	July	1,614.74	11,342.08
Q 08	August	503.87	11,845.95
Q 09	September	.00	11,845.95
Q 10	October	.00	11,845.95

Encumbrances

PO #	Vendor	Balance
Q 087024	PRINTING PARTNERS	1,624.85
Q 087026	STUART & ASSOCIATES	2,248.26

Project Data

Project Entry Optional

Payment information

Vendor	(* indicates pending)	Total
Q STUART & ASSOCIATES		12,751.74
Q PRINTING PARTNERS		3,375.15

Pre Encumbrances

Type	Req/PO	Project	Balance
RQ	0060029767		17,839.75

Sep 15, 2017 11:07:21 AM EDT

File Edit Commands Help

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- ☒ Account miscellaneous
- ☒ Budget miscellaneous
- ☒ Encumbrances
- ☒ Pre-encumbrances
- ☒ Transactions
- ☒ Detail by date
- ☒ Detail by code
- ☒ Detail by year & p
- ☒ Pending by date
- ☒ Pending by code
- ☒ Pending by year
- ☒ Procurement car

- Print
- Cancel
- Exit
- Previous acc...
- Next account
- 2016
- 2018
- Account activi...
- Pending trans...
- Images
- Budget alloca...

Account information

Q Communications / Postage
 Fiscal year: 2017 Dr
 Budget: 5,000.00
 Committed: 10,498.95
 Q Balance: 5,498.95

Account Balance by Period

Q	Month	Balance	Total
Q 02	February	4,468.06	13,608.64
Q 03	March	4,752.93	18,361.62
Q 04	April	5,708.66	24,070.28
Q 05	May	5,493.44	29,563.72
Q 06	June	5,571.78	35,135.50
Q 07	July	4,240.62	39,376.12
Q 08	August	43,694.71	3,718.59

Encumbrances

PO #	Vendor	Balance
Q 087852	VEDDA & SONS INC., PH	6,780.36

Project Data

Project Entry Optional

Payment information

Vendor	(* indicates pending)	Total
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Pre Encumbrances

Type	Req/PO	Project	Balance
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Segment/Balance Details

Fund	101	General Fund
Department	50	Finance
Division	99	General Administration
Activity basic	41	General Government
Sub activity	2	General Government
Element	31	Communications
Object	02	Postage

Original Budget	5,000.00
Revised Budget	.00
Current expenditures	.00
YTD expenditures	3,718.59
Unposted expenditures	.00
Encumbrances	6,780.36
Unposted encumbrances	.00

First Reading & Referred to the Finance
Committee 11/21/16.
Second Reading 12/5/16.

ORDINANCE NO: 43-16

BY: Anderson, Bullock, Litten,
Marx, Nowlin, O'Leary, O'Malley.

AN ORDINANCE to take effect immediately provided it receives the affirmative vote of at least five (5) members of Council otherwise, it shall take effect and be in force after the earliest period allowed by law, authorizing the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager to enter into contracts for professional services, and to advertise for bids and enter into contracts for the purchase of repair maintenance and operating supplies, services and equipment as authorized by the 2017 Appropriation Ordinance and the Administrative Code of the City of Lakewood with the lowest and best bidder or bidders or as otherwise provided by law.

WHEREAS, this Council desires to provide the authorization to the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager to enter into contracts for professional services, and to advertise for bids and enter into contracts for the purchase of repair maintenance and operating supplies, services and equipment as authorized by the 2017 Appropriation Ordinance and the Administrative Code of the City of Lakewood with the lowest and best bidder or bidders or as otherwise provided by law; and

WHEREAS, this Council by a vote of at least five (5) of its members determines that this ordinance is an emergency measure, and that this ordinance shall take effect at the earliest date possible as set forth in Article III, Sections 10 and 13 of the Second Amended Charter of the City of Lakewood, and that it is necessary for the immediate preservation of the public peace, property, health and safety, and to provide for the usual daily operation of municipal departments in that delay could impair the City's ability to provide necessary services in a timely manner for fiscal year 2017, now, therefore,

BE IT ORDAINED BY THE CITY OF LAKEWOOD, STATE OF OHIO

Section 1. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager be and are hereby authorized and directed to enter into a contract or contracts for supplies, services and equipment with the lowest and best bidder or bidders or as otherwise provided by law, as follows:

Professional services contracts included in the 2017 Budget are as follows:

- | | |
|--|---------|
| 1) Legal Services | 200,000 |
| 2) Recodification of Ordinances | 12,500 |
| 3) Financial Audit | 75,000 |
| 4) Hospitalization and Health Care Benefit Consulting Services | 45,000 |

5) Consultant for Workers Compensation	30,000
6) Risk Management Consulting Services	13,000
7) Healthcare, Physicals, Drug & Alcohol Testing	25,000
8) Employee Assistance Program	15,000
9) Supervisor / Manager / Employee Training	125,000
10) Exams for Classified Positions	75,000
11) Housing and Building Plans Examinations	150,000
12) Lakewood Jail Medical Services	50,000
13) Band Concerts	15,000
14) Municipal Engineering Consultant	60,000
15) Debt Issuance Costs	150,000
16) Integrated Wet Weather Plan Professional Services	500,000
17) Administrative Professional Services	250,000
18) Professional Services related to Lakewood Hospital	500,000
Sub-Total	\$2,290,500

Services contracts included in the 2017 Budget are as follows:

1) Government Agreements (WEB)	110,000
2) Government Agreements (Bd of Ed/Pools)	210,000
3) Financial Institution Service Charges	60,000
4) Electronic Payment Services	200,000
5) Property & Liability Insurance Contracts	450,000
6) Workers' Comp Stop Loss Insurance	90,000
7) Life Insurance	20,000
8) Hospitalization and Health Care Benefit Services	7,500,000
9) Medical Claims Billing Service	100,000
10) Sentenced Prisoners Full Jail Service	300,000
11) Home Delivered Meals	47,500
12) Distribution System Leak Survey	40,000
13) Disposal of Screenings and Grit (WWTP)	10,000
14) Excavation Spoils Removal	100,000
15) Roll of Box for Street Sweeping	60,000
16) Solid Waste Disposal Site	900,000
17) Organic Waste Disposal	30,000
18) Waste Collections – Condominiums	95,000
19) Biosolids Disposal	103,000
20) Roll-Off Box for Construction Debris	65,000
21) Site to Receive & Process Yard Waste	45,000
22) Lab Analysis Service	25,000
23) Citywide Computer Hrdwr Op. Sys., & Software Maint Contracts	375,000
24) Communications Services	100,000
25) Water Meter Program Maintenance	25,000
26) Telephone Service	50,000

27) Cellular Phone Service	250,000
28) Laundry Service-Police Department.....	12,000
29) HVAC Maintenance	125,000
30) Elevator Maintenance	25,000
31) Fire Alarm Maintenance	75,000
32) Copier Maintenance Service.....	25,000
33) Postage, Mailing Services, Equipment Lease/Maintenance	250,000
34) Rental and Laundry of Uniforms	15,000
35) Advertising	30,000
36) Printing Services	115,000
37) CRIS/LEADS Fees	20,000
38) Parking Citation Billing Service.....	50,000
39) Fireworks Display.....	40,000
40) Transportation Services	45,000

Sub-Total\$12,187,500

Materials, supplies, and equipment authorized for purchase under the 2017 Budget are as follows:

1) Sand and Aggregate	30,000
2) Concrete Supplies	50,000
3) Asphalt Materials.....	50,000
4) Asphalt Cold Patch	25,000
5) Crack Sealant	40,000
6) Road Salt (Sodium Chloride).....	300,000
7) Fire Hydrants, Sewer and Water Appurtenances.....	100,000
8) Water Meter Supplies & Materials	50,000
9) Sign Shop-Supplies, Blanks & Reflective Material.....	195,000
10) Polymer Flocculants	25,000
11) Wastewater Treatment Chemicals	120,000
12) Tires and Road Service.....	80,000
13) Automotive Repairs, Parts and Supplies	600,000
14) Oil and Lubricants	45,000
15) Fuel (Gasoline and Diesel)	500,000
16) Purchase of Uniforms and Gear – Public Works.....	40,000
17) Electrical Supplies	50,000
18) Hardware Supplies.....	40,000
19) Janitorial Supplies.....	45,000
20) Landscape Materials	25,000
21) Lumber Supplies	100,000
22) Plumbing Supplies.....	40,000
23) Pool Supplies – Chemicals	45,000
24) Small Tools and Equipment.....	130,000
25) Prisoner Food Supplies	40,000

26) Purchase Uniforms & Gear – Safety Forces	75,000
27) Ammunition.....	25,000
28) Office Supplies	35,000
29) Computer Supplies.....	10,000
30) Computer Software	20,000
31) Communications Equipment	75,000
32) Paper Supplies	15,000
33) Lease Copier Equipment.....	37,000
34) Subscriptions/Publications.....	35,000
35) Reforestation.....	175,000
36) Police Operating Equipment.....	150,000
37) Fire/EMS Operating Equipment	150,000
38) Waste Water Treatment Plant Operating Equipment	100,000
39) Fitness Equipment/Devices	50,000

Sub-Total\$3,717,000

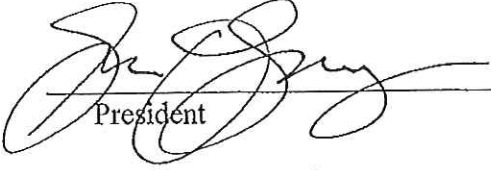
Total\$18,195,000

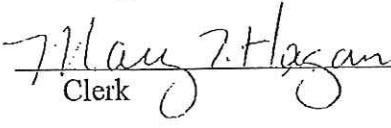
Section 2. That, contracts for supplies, services and equipment in excess of \$7,500 and for professional services in excess of \$5,000 shall not be awarded except as approved herein or further approved by Resolution of Council.

Section 3. It is found and determined that all formal actions of this Council concerning and relating to the passage of this ordinance were adopted in an open meeting of this Council, and that all such deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 4. This ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare in the City and for the usual daily operation of the City for the reasons set forth and defined in the preamble, and provided it receives the affirmative vote of at least five (5) members of Council, this ordinance shall take effect and be in force immediately upon its adoption by the Council and approval by the Mayor otherwise, it shall take effect and be in force after the earliest period allowed by law.

Adopted: December 19, 2016


President


Clerk

Approved: December 21, 2016

Arnal F. Hammer
Mayor

First Reading & Referred to the Finance Committee 11/21/16. Second Reading 12/5/16.

ORDINANCE NO. 52-16

BY: Anderson, Bullock, Litten, Marx, Nowlin,
O'Leary, O'Malley.

AN ORDINANCE to take effect immediately provided it receives the affirmative vote of at least five (5) members of Council, or otherwise to take effect and be in force after the earliest period allowed by law, authorizing and directing the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager to advertise for bid and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood for the purchase of Vehicles, Machinery and Equipment in accordance with the Administrative Code of the City of Lakewood, contracts not to exceed the specified amounts shown, without separate resolution of Council.

WHEREAS, this Council by a vote of at least five (5) of its members determines that this ordinance is an emergency measure, and that this ordinance shall take effect at the earliest date possible as set forth in Article III, Sections 10 and 13 of the Second Amended Charter of the City of Lakewood, and that it is necessary for the immediate preservation of the public peace, property, health and safety, and to provide for the usual daily operation of municipal departments in that certain capital improvements projects are to be undertaken beginning on or after January 1, 2017 in accordance with the Capital Improvement Plan for fiscal year 2017; now, therefore

BE IT ORDAINED BY THE CITY OF LAKEWOOD, OHIO:

Section 1. That the Mayor (Director of Public Safety), the Director of Public Works, and the Director of Finance are hereby authorized and directed to advertise for bids and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood, for the following vehicles and equipment, contracts not to exceed the specified amounts shown, except as hereinafter provided:

Vehicles, Machinery and Equipment	\$2,500,000
-----------------------------------	-------------

Section 2. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to enter into contracts as set forth above in amounts not to exceed the specified amounts without further action from Council; and to enter into contracts in excess of specified amounts only upon consent of Council evidenced by adoption of a resolution specifying the authorized amount.

Section 3. It is found and determined that all formal actions of this Council concerning and relating to the passage of this ordinance were adopted in an open meeting of this Council,

and that all such deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

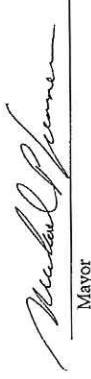
Section 4. This ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare in the City and for the usual daily operation of the City for the reasons set forth and defined in the preamble, and provided it receives the affirmative vote of at least five (5) members of Council, this ordinance shall take effect and be in force immediately upon its adoption by the Council and approval by the Mayor otherwise, it shall take effect and be in force after the earliest period allowed by law.

Adopted: December 19, 2016


President of Council


Clerk of Council

Approved: December 21, 2016


Mayor

First Reading & Referred to the Finance
Committee 11/21/16. Second Reading 12/5/16.

ORDINANCE NO. 53-16

BY: Anderson, Bullock, Litten, Marx, Nowlin,
O'Leary, O'Malley.

AN ORDINANCE to take effect immediately provided it receives the affirmative vote of at least five (5) members of Council, or otherwise to take effect and be in force after the earliest period allowed by law, authorizing and directing the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager to advertise for bid and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood for Buildings & Facilities Improvements in accordance with the Administrative Code of the City of Lakewood, contracts not to exceed the specified amounts shown without separate resolution of Council.

WHEREAS, this Council by a vote of at least five (5) of its members determines that this ordinance is an emergency measure, and that this ordinance shall take effect at the earliest date possible as set forth in Article III, Sections 10 and 13 of the Second Amended Charter of the City of Lakewood, and that it is necessary for the immediate preservation of the public peace, property, health and safety, and to provide for the usual daily operation of municipal departments in that certain capital improvements projects are to be undertaken beginning on or after January 1, 2017 in accordance with the Capital Improvement Plan for fiscal year 2017; now, therefore

BE IT ORDAINED BY THE CITY OF LAKEWOOD, OHIO:

Section 1. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to engage architectural and/or engineering firms to provide professional services for the design, preparation of specifications, construction inspection, contract administration and to advertise for bids and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood, for the following Infrastructure Improvements, contracts not to exceed the specified amounts shown, except as hereinafter provided:

Buildings & Facilities Improvements	\$1,850,000
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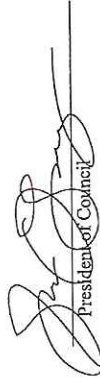
Section 2. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to enter into contracts as set forth above in amounts not to exceed the specified amounts without further action from Council; and to enter into contracts in excess of specified amounts only upon consent of Council evidenced by adoption of a resolution specifying the authorized amount.

Section 3. It is found and determined that all formal actions of this Council concerning and relating to the passage of this ordinance were adopted in an open meeting of this Council,

and that all such deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 4. This ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare in the City and for the usual daily operation of the City for the reasons set forth and defined in the preamble, and provided it receives the affirmative vote of at least five (5) members of Council, this ordinance shall take effect and be in force immediately upon its adoption by the Council and approval by the Mayor otherwise, it shall take effect and be in force after the earliest period allowed by law.

Adopted: December 19, 2016


President of Council


Mayor

Approved: December 21, 2016


Clerk of Council